

The University of the West Indies



Royal Charter, 1972

ELIZABETH THE SECOND
by the Grace of God of the United Kingdom of Great Britain and
Northern Ireland and of Our other Realms and Territories Queen,
Head of the Commonwealth, Defender of the Faith:

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETING!

WHEREAS His Late Majesty King George the Sixth did, on the fifth day of January, in the year of our Lord One thousand nine hundred and forty-nine grant a Charter constituting and founding a College in the Island of Jamaica by the name and style of "The University College of the West Indies" (hereinafter referred to as "the University College"):

AND WHEREAS We did, on the second day of April in the year of our Lord, One thousand nine hundred and sixty-two, by Warrant under Our Sign Manual grant a Charter (hereinafter referred to as "the Original Charter") constituting and founding in Our Territories of the West Indies, British Guiana, British Honduras and the British Virgin Islands a University by the name and style of "The University of the West Indies" (hereinafter referred to as "The University"):

AND WHEREAS the Original Charter authorised the University to enter into an agreement with the University College for the incorporation of the College in the University and for taking over its rights, property, liabilities and engagements:

AND WHEREAS the Original Charter and the Statutes set forth in the Schedule thereto provided for the constitution and government of the University and the management of its affairs and divers other matters including the amendment of the Original Charter and the altering, amending and adding to the Statutes

for regulating all matters connected with the government and administration of the University:

AND WHEREAS the Original Charter designated the Council of the University (hereinafter referred to as "the Council") as the governing and Executive Body of the University:

AND WHEREAS at a meeting held on the twenty-ninth day of June in the year of our Lord One thousand nine hundred and sixty-two the Council entered into an agreement to, and did take over the rights, property, liabilities and engagements of the University College:

AND WHEREAS in pursuance of the powers vested in it by and under the Original Charter and Statutes and of every other power thereunto it enabling the Council has presented to Us in Our Council a humble Petition showing that it is desirable that the provisions made for the constitution and government of the University by and under the Original Charter and Statutes should be altered, amended and added to in the manner specified in the Petition:

AND WHEREAS We are minded to accede to the prayer of the said Petition:

NOW THEREFORE KNOW YE that We, having taken the said Petition into Our Royal Consideration, have of Our especial grace, certain knowledge and mere motion willed and ordained and do hereby for Us, Our Heirs

and Successors, will and ordain that the provisions of the Original Charter (except in so far as they incorporate the University and confer upon it perpetual succession and a Common Seal) are hereby revoked and the provisions hereinafter contained shall be substituted therefor; Provided however that nothing in this revocation shall affect the legality or validity of any act, deed or thing lawfully done or executed under the provisions of the Original Charter:

1. The University constituted and founded by the Original Charter in the Territories therein specified and bearing the name and style of "The University of the West Indies" (hereinbefore and hereinafter referred to as "the University") by which name the Chancellor, Vice-Chancellor and all other persons who are for the time being members of the University pursuant to the Original Charter and Statutes were constituted and incorporated into one Body Politic and Corporate shall continue to be so incorporated and shall also be and is hereby constituted and incorporated in the Bahama Islands and shall continue to have perpetual succession and a Common Seal with power subject to the Customs and Laws of Arms to acquire Armorial Bearings (which shall be duly recorded in Our College of Arms) and with power to break, alter and make anew the said Seal from time to time at their will and pleasure and in that name to sue and be sued in all manner of actions and suits with power to take, purchase, hold and also to grant, demise or otherwise dispose of real and personal property and to do all other matters and things incidental or appertaining to a body corporate.

2. The objects of the University are:

- (a) To provide a place or places of education, learning and research of a standard required and expected of a university of the highest standard, and to secure the advancement of knowledge and the diffusion and extension of arts, sciences and learning throughout the Contributing Territories.
- (b) To continue and expand its work and activities and, by the example and influence of its corporate life, to promote wisdom and understanding.

3. The University shall be both a teaching and an examining body and, subject to the provisions of this Our Charter and the Statutes, shall have the following powers:

- (a) To grant and confer, under conditions laid down by the University, Degrees and other academic distinctions to and on persons who shall

have pursued a course of study approved by the University and shall have passed the examinations or other tests prescribed by the University. Provided that Degrees representing proficiency in technical subjects shall not be conferred without proper security for testing the scientific or general knowledge underlying technical attainments and provided further that when appointing examiners for examinations in each subject or group of subjects forming part of the course of studies required for University Degrees (excluding the examinations for Matriculation in the University) the Senate shall consider in what subjects or group of subjects it is necessary or desirable to appoint external and independent examiners, and in any case in which the Senate considers it to be necessary or desirable to appoint such examiners, the Senate shall make such appointments on such terms and conditions as it shall think fit.

- (b) To admit graduates of other Universities to Degrees of equal or similar rank in the University.
- (c) To grant and confer Degrees of the University on any persons who hold office in the University as Professors, Readers, Lecturers, or otherwise, or who shall have carried on research therein under conditions laid down by the University.
- (d) To grant Diplomas, Certificates or other distinctions to persons who have pursued a course of study approved by the University under conditions laid down by the University.
- (e) To grant and confer Honorary Degrees and other distinctions, provided that all Degrees and other distinctions so granted and conferred shall be granted and conferred and held subject to any provisions which are or may be made in reference thereto by the University.
- (f) On what the University shall deem to be good cause to deprive any person of any Degree, Diploma, Certificate or other distinction granted to or conferred on him by the University.
- (g) To provide instruction in such branches of learning as the University may think fit and to make provision for research and for the preservation, advancement and dissemination of knowledge in such manner as the University may determine.
- (h) To accept the periods of study spent and the examinations passed by students of the University at other Universities or places of learning.

including therein the University College, as equivalent to such examinations and periods of study in the University as the University may determine, and to withdraw such acceptance at any time.

- (i) To affiliate other institutions or branches or departments thereof and to recognise selected members of the staffs thereof as teachers of the University, and to admit the members thereof to any of the privileges of the University, and to accept attendance at courses of study in such institutions or branches or departments thereof in place of such part of the attendance at courses of study in the University and upon such terms and conditions and subject to such regulations as may, from time to time be determined by the University.
- (j) To conduct examinations and to examine and inspect schools and other educational institutions and for such purposes to co-operate with other authorities.
- (k) To enter into any agreement for the incorporation in or association with the University of any other institution and for taking over, in whole or part, its rights, property, privileges, liabilities and engagements and for any other purpose not repugnant to this Our Charter.
- (l) To institute Professorships, Readerships, Lectureships and such other academic or administrative offices as may be required by the University and to appoint to such offices.
- (m) To institute and award Fellowships, Scholarships, Studentships, Exhibitions, Bursaries, Medals, Prizes and other aids to study and research.
- (n) To erect, provide, equip and maintain libraries, laboratories, lecture halls and other buildings or things (whether in the Contributing Territories or elsewhere) deemed necessary or suitable or convenient for any of the objects of the University.
- (o) To establish and maintain and to administer and govern institutions and places for the residence, recreation and study of the officers, staff, students and guests of the University whether College Halls, Houses or otherwise, and to license and supervise such institutions and other places whether maintained by the University or not so maintained.
- (p) To make provision for research and advisory services and with these

objects in view to enter into such arrangements with other institutions or with public bodies as may be thought desirable.

- (q) Consistent with the objects of the University to undertake printing, publishing and book-selling.
- (r) To demand and receive fees, subscriptions and deposits and to impose charges.
- (s) To take such steps as may from time to time be deemed expedient for the purpose of procuring legacies, endowments, bequests and other contributions to the funds of the University.
- (t) To act as trustees or managers of any property, legacy, endowment, bequest or gift for purposes of education or research or otherwise in furtherance of the work and welfare of the University, and to invest any funds representing such property, legacy, endowment, bequest or gift, if not immediately required, on such security as the University may deem fit.
- (u) To mortgage, to lend, to borrow and to enter into engagements and to accept obligations and liabilities and in all respects without restriction and in the same manner as an individual may manage his own affairs.
- (v) To prescribe rules of discipline to which students of the University shall be subject and to make such arrangements as may be necessary to secure the observance of such rules.
- (w) To do all such other acts and things whether incidental to the powers aforesaid or not as may be requisite in order to further the objects of the University.

4. Men and women shall be eligible for admission to and as students of the University and for appointment to any Authority, office or employment of or under the University.

5.—(1) No religious, political or racial test shall be imposed on or required of any person in order to entitle him to be a student or member of the University or to occupy any position in or on the staff of the University.

(2) No Fellowship, Scholarship, Studentship, Exhibition, Bursary, Medal, Prize or other academic distinction or award of the University shall be limited to persons of any particular Contributing Territory or to persons of any particular

race or ethnic group, political or other opinion, religion or class, if the cost of the same is met from the general funds of the University.

6. We, Our Heirs and Successors, shall be and remain the Visitor and Visitors of the University and in the exercise of the Visitorial Authority from time to time and in such manner as We or They shall think fit may inspect the University, its buildings, laboratories and general work, equipment, and also the examination, teaching and other activities of the University by such person or persons as may be appointed in that behalf.

7. The Authorities of the University shall be the Council, the Senate, the Guild of Graduates and such other bodies as may be prescribed by Statute.

8. The Chancellor shall be the Head of the University and President of its Council and Guild of Graduates. He shall be appointed by the Council as prescribed by the Statutes.

9. The Vice-Chancellor shall be the academic and executive head of the University and in the absence of the Chancellor, or during a vacancy in the office of Chancellor, he shall exercise all the functions of the Chancellor except the hearing of appeals and such functions as may from time to time be specifically allocated in this Our Charter and in the Statutes to the Pro-Chancellor and the Treasurer. He shall confer Degrees in the absence of the Chancellor, or during a vacancy in the office of Chancellor. He shall be appointed by the Council as prescribed by the Statutes.

10. The University may from time to time appoint a Pro-Chancellor who shall in the absence of the Chancellor, or during a vacancy in the office of Chancellor, act as Chairman of the Council. He shall be appointed by the Council as prescribed by the Statutes.

11. The University may from time to time appoint a Treasurer in such manner and with such powers and duties as may be prescribed pursuant to the Statutes. He shall be appointed by the Council as prescribed by the Statutes.

12.—(1) There shall be Pro-Vice-Chancellors in such number as shall be determined by the Council from time to time, one of whom shall, subject to the Statutes, in the absence of the Vice-Chancellor or during a vacancy in the office of Vice-Chancellor exercise all the functions of the Vice-Chancellor.

(2) The Pro-Vice-Chancellors shall be appointed by the Council in accordance with the Statutes.

13. The Council shall be the governing and executive body of the University with power to manage all matters not provided otherwise by this Our Charter or the Statutes.

14. The Senate shall be the academic authority of the University and shall, subject to the Statutes and the control and approval of the Council, regulate and superintend the academic work of the University (both in teaching and research) and the discipline of students of the University.

15. The Senate shall have the power to deprive any person on whom the University has conferred any Degree, Diploma or other academic distinction who shall have been convicted of a crime, or in its opinion shall have been guilty of dishonourable or scandalous conduct, of any Degree, Diploma or other academic distinction conferred by the University, and of all privileges enjoyed by him in virtue thereof, subject to such right of appeal to the Council and from the decision of the Council to the Chancellor as may be provided by Statute. The Senate shall have the power to restore to any person any Degree, Diploma or other academic distinction of which he may have been deprived in any case where it considers it fit to do so.

16.—(1) It shall be the duty of the Council to refer to the Senate any matter coming before the Council which the Council considers to have academic implications and which has not been previously considered by the Senate.

(2) It shall be the duty of the Senate to refer to the Council any matter coming before the Senate which the Senate considers to have financial implications.

17. There shall be a Guild of Graduates which shall be represented on the Council. The qualifications for and obligations and privileges of membership of the Guild of Graduates shall be such as may be prescribed by the Ordinances.

18.—(1) There shall be a Students' Society on each Campus.

(2) The constitution of each Society, its powers and functions and all other matters which it may be thought fit to regulate shall, subject to the provisions of this Our Charter, be as prescribed by the Ordinances.

(3) The constitution of each Society shall provide for the election of a President of that Society.

19. The Authorities of the University shall be competent to act notwithstanding any vacancy in their respective membership, or amongst the officers of which they are comprised, or any irregularities subsequently discovered in the election or appointment of any of their respective members.

20.—(1) The Statutes shall (*inter alia*):—

(a) prescribe or regulate as the case may be the composition, constitution, functions, powers and duties of the Authorities of the University and all other matters relative to the Authorities which it may be thought are proper to be so prescribed or regulated; and

(b) provide for the appointment, continuance in office, powers and duties of the Chancellor, Vice-Chancellor, Pro-Chancellor, Treasurer, Pro-Vice-Chancellors, Campus Principals, Deans of the Faculties, University Registrar, University Bursar, University Librarian and other officers of the University.

(2) The Statutes shall be those set forth in the Schedule to this Our Charter and shall remain in force until they have been added to, amended or revoked in manner hereinafter prescribed.

(3) The Council may from time to time, on the recommendation of, or after consultation with the Senate, make Statutes as hereinafter provided, adding to, amending or revoking the Statutes.

(4) Any proposal to make such Statutes, if initiated by the Council, shall be communicated by the Council to the Senate, which shall, not sooner than one month and not later than three months after the receipt of the communication, consider the same and report thereon to the Council. The Council, having considered the Report from the Senate, may proceed to make the proposed Statutes, with or without amendment.

(5) The Senate shall have the power in a Report to the Council to recommend the making of new or additional Statutes or the alteration, amendment or revocation of existing Statutes, and it shall be the duty of the Council to consider the same.

(6) Statutes made by the Council shall require approval at a meeting of the Council by the votes of at least three-quarters of the number of members present and voting, which number shall not be less than one-half of the total membership of the Council, of which notice setting out the general nature of the business to be transacted has been given not less than twenty-one days before the meeting. Provided that Statutes made by the Council shall not be repugnant to the provisions of this Our Charter and they shall not have effect until assented to by the Chancellor.

(7) The fact that Statutes have been made, added to, amended or revoked together with the text of any new or additional Statutes and of any amendments of any Statutes in force and a statement of the extent and effect of any revocation of any Statute shall be notified to the Clerk of Our Privy Council.

(8) The power of the Council to make Statutes shall not be limited by, or with reference to, the Statutes at any time in force or to the several matters therein dealt with.

(9) The Council by Statute may, in respect of the title of any office or officer of the University or in respect of the name or designation of any territory referred to in or any authority established by or by virtue of this Our Charter, substitute a new title, name or designation, as the case may be, and thereafter any reference to the former title, name or designation, whether in this Our Charter, the Statutes, Ordinances, Regulations or otherwise, shall be construed as a reference to the substituted title, name or designation.

(10) In this Our Charter "Statutes" means the Statutes set forth in the Schedule hereto and any Statutes altering, amending, adding to or revoking the same or any of them which may hereafter be made in manner aforesaid.

21.—(1) Subject to the provisions of this Our Charter and the Statutes the Council and the Senate respectively may from time to time make Ordinances and Regulations respectively to direct and regulate the University and its Authorities and members. The power to make Ordinances and Regulations shall include the power to add to, amend, alter or revoke any Ordinances and Regulations heretofore made.

(2) Subject to the provisions of this Our Charter and the Statutes, the Authorities

of the University shall have power to control and regulate their proceedings by Standing Orders or in whatever other manner they may each think fit and that power shall include the power to alter, amend, add to or revoke any Standing Order or other arrangements theretofore made by them.

22.—(1) The Council may at any time alter, amend, add to or revoke any of the provisions of this Our Charter by a Special Resolution in that behalf, and such alteration, amendment, addition or revocation shall, when allowed by Us, Our Heirs or Successors in Council become effectual, so that this Our Charter shall thenceforward continue and operate as though it had been originally granted, and made as so altered, amended, added to or revoked in manner aforesaid.

(2) This Article shall apply to this Our Charter, as altered, amended, added to or revoked in manner aforesaid.

23. In the case of conflict the provisions of this Our Charter shall prevail over those of the Statutes, Ordinances and Regulations; the provisions of the Statutes shall prevail over those of the Ordinances and Regulations; and the provisions of the Ordinances shall prevail over those of the Regulations.

24.—(1) In this Our Charter the expression "Special Resolution" shall have the meaning assigned thereto in the Statutes, and the expression "Contributing

Territories" shall mean Antigua, the Bahama Islands, Barbados, British Honduras, the British Virgin Islands, the Cayman Islands, Dominica, Grenada, Jamaica, Montserrat, St. Christopher Nevis and Anguilla, St. Lucia, St. Vincent and Trinidad and Tobago and such other territories as may hereafter undertake to contribute to the revenues of the University on a continuing basis.

(2) The Council in any case of doubt shall determine which Territories are Contributing Territories for the purpose of this Our Charter and the Statutes made thereunder.

25. Our Royal Will and Pleasure is that these Presents shall ever be construed benevolently, and in every case most favourably to the University and the promotion of the objects of this Our Charter.

IN WITNESS whereof We have caused these Our Letters to be made Patent.

WITNESS Ourselves at Westminster the *twenty-fifth* day of *August*
in the *twenty-first* year of Our Reign.

Dotson

SCHEDULE

STATUTES OF THE UNIVERSITY

Statute 1—Definitions

1. In these Statutes, unless the context otherwise requires:—

“academic staff” means the Professors, Readers, Senior Lecturers, Lecturers, Assistant Lecturers and such other persons in the employment of the University engaged in teaching or research therein as the Council, acting in accordance with the recommendation of the Senate, may from time to time grant the status of member of the academic staff of the University;

“academic year” means a period of twelve calendar months ending on such date as may be designated from time to time by the Senate: Provided however that the Senate may designate different dates and different periods of more or less than twelve months for different purposes;

“campus” means a place of education, learning or research established in accordance with Article 2 of the Charter which is so designated by the Council;

“Charter” means the Royal Charter of the University;

“Contributing Territory” shall have the meaning assigned to the expression in the Charter;

“Council” means the Council of the University;

“graduate” means a person on whom a degree has been conferred by the University and includes a member of the Guild of Graduates of the University;

“Ordinances” mean Ordinances made by the Council pursuant to the Charter or these Statutes;

“other staff” means those persons in the employment of the University who are not members of the academic staff or the senior administrative staff;

“Regulations” means Regulations made by the Senate pursuant to the Charter or these Statutes;

“Senate” means the Senate of the University;

“senior administrative staff” means those persons in the employment of the University other than the academic staff, who hold administrative, professional or technical posts designated by the Council as senior posts;

“Statutes” means the Statutes for the time being of the University;

“student” means a person who is registered as a student of the University during a current academic year for a first or higher degree, diploma, certificate or such other qualification or courses of the University as may be approved by the Senate as qualifying a person for the status of a student, but does not include a student of an affiliated institution who is registered for examinations leading to the degrees, diplomas, certificates and other academic awards of the University;

“undergraduate” means a person who is registered as a student undergoing a course of studies for a first degree of the University, or such other course in the University as may be approved by the Senate as qualifying a student undergoing it for the status of an undergraduate;

“University” means the University of the West Indies.

2. Words defined in the Statutes shall have the same meaning in the Ordinances and Regulations unless the context be repugnant thereto.

3. Words signifying the masculine shall include the feminine, words used in the singular shall include the plural and words used in the plural shall include the singular unless the contrary intention appears.

Statute 2—The Members of the University

1. The Members of the University shall be:—

- (a) The officers of the University.
- (b) The Chancellor Emeritus.
- (c) The Members of the Council.
- (d) The Members of the Senate.
- (e) The Emeritus Professors.
- (f) The Members of the Academic Staff.
- (g) The Members of the Senior Administrative Staff.
- (h) The Wardens or other Chief Officers of Halls of Residence maintained or licensed by the University.
- (i) The Graduates.
- (j) The Students.
- (k) Such other Officers or persons as may under the Ordinances be granted the status of Members.

2. Membership of the University shall continue so long as one at least of the qualifications above enumerated shall continue to be possessed by the individual member; provided always that membership of the University may be withheld or withdrawn at the request of any person made for reasons considered by the Senate to be sufficiently cogent as to justify such a request and on such person entering into such undertakings and guarantees as the Senate may require to the effect that he will observe the provisions of the Charter, these Statutes, the Ordinances and Regulations of the University as though he were a Member.

Statute 3—The Officers of the University

The Officers of the University shall be:—

- (a) The Chancellor.
- (b) The Vice-Chancellor.

- (e) The Pro-Chancellor.
- (d) The Treasurer.
- (e) The Pro-Vice-Chancellors.
- (f) The Campus Principals.
- (g) The Deans of the Faculties.
- (h) The University Registrar.
- (i) The University Bursar.
- (j) The University Librarian.
- (k) Such other Members of the University as may be granted by Ordinance the status of Officers.

Statute 4—The Chancellor

1. The Chancellor shall be appointed by the Council in accordance with such procedures as the Council may prescribe from time to time.
2. The Chancellor shall preside at meetings of the Council and any Convocation and shall have such powers and perform such duties as may be conferred or imposed upon him by the Charter or any Statute, Ordinance or Regulation.
3. The Chancellor shall hold office for a period of seven years (or such shorter period as the Council may prescribe) from the date of his appointment or until he shall by writing addressed to the Council earlier resign his office or until he shall earlier be removed for good cause by the Council.
4. A person shall be eligible for re-appointment as Chancellor for one further period, to be prescribed by the Council, not exceeding seven years.

Statute 5—The Vice-Chancellor

1. The Vice-Chancellor shall be appointed by the Council after consideration of a Report from a Joint Committee of the Council and the Senate appointed for the purpose.
2. The Vice-Chancellor shall hold office for such period

and upon such terms and conditions as shall subject to the Charter and these Statutes be determined by the Council.

3. Where the Vice-Chancellor by reason of incapacity is unable to perform his functions or where there is a vacancy in the office of Vice-Chancellor, the Council shall designate one of the Pro-Vice-Chancellors to perform the functions of the Vice-Chancellor for such period and upon such terms as it shall determine.

4. The Vice-Chancellor shall exercise general supervision over the educational arrangements of the University and shall supervise the admission of students.

5. The Vice-Chancellor shall be ex-officio Chairman of the Senate and, subject to the provisions of Statute 9.3, of all committees of the Council and Senate provided that he may appoint any person being a member of the University to be Chairman of any such Committee. He shall in the absence of the Chancellor, the Pro-Chancellor and the Treasurer act as Chairman of the Council; for the purposes of this paragraph, absence shall include a vacancy in any of these offices.

6. The Vice-Chancellor shall maintain and promote the efficiency and good order of the University for which he shall be responsible to the Council.

7. In any case where a student appeals to the Vice-Chancellor from a decision made by a Campus Principal under Statute 9.4, or by a Pro-Vice-Chancellor exercising the functions of a Campus Principal under that Statute, the Vice-Chancellor shall have the power to uphold, vary or reverse the decision, as he may deem fit and in any such case he may suspend the student from the University or exclude the student from the precincts of the University or any part thereof for such period as he may think fit. The Vice-Chancellor shall report the decision and the result of any appeal from it to the Senate at its next meeting.

8. The Vice-Chancellor may resign by writing addressed to the Council.

Statute 6—The Pro-Chancellor

1. The Pro-Chancellor shall be appointed by the Council with the assent of the Chancellor and in the absence of the Chancellor or during a vacancy in the office of Chancellor shall act as Chairman of the Council.

2. The Pro-Chancellor shall hold office for three years and shall be eligible for re-appointment for one such further period.

3. The Pro-Chancellor may resign by writing addressed to the Council.

Statute 7—The Treasurer

1. The Treasurer shall be appointed by the Council with the assent of the Chancellor.

2. The Treasurer shall hold office for three years and shall be eligible for re-appointment for one such further period.

3. The Treasurer shall perform such duties as may be determined by the Council and in the absence of the Chancellor and the Pro-Chancellor shall act as Chairman of the Council; for the purposes of this paragraph absence shall include a vacancy in either office.

4. The Treasurer may resign by writing addressed to the Council.

Statute 8—The Pro-Vice-Chancellors

1. The Pro-Vice-Chancellors shall from time to time be appointed by the Council from among the members of the University on the recommendation of the Vice-Chancellor.

2. The Pro-Vice-Chancellors shall hold office for such periods and upon such conditions as shall from time to time be prescribed by the Council and where they have been appointed for a fixed period they shall be eligible for re-appointment for one or more than one such further period.

3. A Pro-Vice-Chancellor shall perform such of the functions of the Vice-Chancellor as the Vice-Chancellor may delegate to him.

4. A Pro-Vice-Chancellor may resign by writing addressed to the Council.

Statute 9—The Campus Principals

1. There shall be a Campus Principal for each campus of the University who may also hold the office of Pro-Vice-Chancellor and who shall be appointed by the Council on the recommendation of the Vice-Chancellor. The Vice-Chancellor shall be the Campus Principal of the campus on which he resides and shall be assisted at that campus by a Pro-Vice-Chancellor who shall exercise the disciplinary functions of a Campus Principal under paragraph 4 of this Statute and such other functions of a Campus Principal as the Vice-Chancellor may delegate to him.

2. A Campus Principal, other than the Vice-Chancellor, shall hold office for such periods and upon such conditions as shall from time to time be prescribed by the Council and where he has been appointed for a fixed period he shall be eligible for re-appointment for one or more than one such further period.

3. A Campus Principal shall be ex-officio Chairman of any standing, special or advisory committees set up by the Council or the Senate under Statute 29 for the purpose of exercising in relation to the campus to which he is appointed any of the powers or duties conferred or imposed upon the Council by the Charter or Statutes and upon the Senate by the Charter, Statutes and Ordinances provided that he may appoint any person being a member of the University to be Chairman of any such Committee.

4. A Campus Principal shall be responsible to the Vice-Chancellor for maintaining and promoting the efficiency and good order of the University on the campus to which he is appointed. He shall have the power to impose fines on offending students, to suspend any student from any class or from the campus and to exclude any student from

the precincts of the campus or any part thereof for such period as he may think fit. For the more effective maintenance of discipline he shall have power to delegate his authority (other than his power of suspension or exclusion) to such officers or Members of the University as he may deem fit.

5. A student who is suspended or excluded by a Campus Principal in pursuance of paragraph 4 of this Statute shall have a right of appeal to the Vice-Chancellor, and until the Vice-Chancellor has disposed of the appeal, the decision of the Campus Principal shall be of full force and effect.

6. A Campus Principal shall at all times take such action as he may deem necessary or expedient to maintain peace, protect property and promote and protect the safety and welfare of the students and staff within the campus to which he is appointed.

7. A Campus Principal other than the Vice-Chancellor may resign by writing addressed to the Council.

Statute 10—The Deans of the Faculties

1. The Dean of each Faculty shall be appointed by the Senate on the nomination of the Board of that Faculty from among the members of the Faculty, except in the case of the first Dean of a new Faculty who shall be appointed by the Senate on the nomination of the Vice-Chancellor.

2. The Dean of each Faculty shall hold office for such period and upon such conditions as to re-appointment or otherwise as shall from time to time be prescribed by the Senate.

3. The Dean shall be the Chairman of the Board of the Faculty and an ex-officio Member of all Committees of the Faculty.

4. A Dean may resign his office by writing addressed to the Senate.

Statute 11—The University Registrar

1. The Council shall after consideration of a report from a University Selection Board appoint a University Registrar who shall act as Secretary of the Council and of the Senate and, either by himself or his deputy, as Secretary of the Board of each Faculty and of any standing, special or advisory committees set up by the Council, the Senate, and the Boards of the Faculties respectively.

2. The University Registrar shall be responsible for the custody of the Common Seal and for impressing it upon or affixing it to documents in accordance with these Statutes and the Ordinances, shall be the custodian of the records of the University, and shall have such other duties, such remuneration and such terms and conditions of service as the Council shall deem fit.

3. The University Registrar may resign by writing addressed to the Council.

Statute 12—The University Bursar

1. The Council shall after consideration of a report from a University Selection Board appoint a University Bursar.

2. The University Bursar shall receive on behalf of the University all moneys and property payable or deliverable to the University and his receipt shall be sufficient discharge for the same.

3. The University Bursar shall be responsible for the general administration and control of the financial affairs of the University and shall have such other duties, such remuneration and such terms and conditions of service as the Council shall deem fit.

4. The University Bursar may resign by writing addressed to the Council.

Statute 13—The University Librarian

1. The Council shall after consideration of a report from a University Selection Board appoint as University Librarian

one of the Librarians responsible for the administration of the Library Services of a campus.

2. The University Librarian in addition to his campus responsibilities shall be responsible for the co-ordination of the Library Services of the University and shall have such other duties, such remuneration and such terms and conditions of service as the Council shall deem fit.

3. The University Librarian may resign by writing addressed to the Council.

Statute 14—Other Officers

The Council shall from time to time appoint such other University or Campus Officers as may be deemed necessary with such duties at such remuneration and upon such terms and conditions of service as the Council shall deem fit provided that no appointment to an academic or senior administrative office shall be made except on the recommendation of a University or Campus Selection Board as the case may be.

Statute 15—Auditors

1. The Council shall at each Annual Meeting appoint one or more persons as Auditors. No person shall be appointed Auditor:

- (a) who is or any of whose partners is a member of the Council or staff of the University, or
- (b) who is not a competent accountant of high standing and in the active practice of his profession.

2. Each Auditor shall hold office until the next Annual Meeting of the Council and shall be eligible for re-appointment. He shall receive such remuneration as shall be determined by the Council.

3. Each Auditor shall have the right of access at all reasonable times to such books, records, accounts and vouchers of the University and shall be entitled to require from the Officers of the University such information and

explanations as may be necessary for the performance of his duties.

4. If the office of an Auditor shall become vacant by his death or resignation or any other cause before the expiration of his period of office the Council shall forthwith appoint an Auditor in his place for the remainder of such period.

5. An Auditor may resign by writing addressed to the Council.

Statute 16—The Council

1. The Council shall consist of the following persons:

- (a) Members *ex-officio*: the Chancellor, the Vice-Chancellor, the Pro-Chancellor, the Treasurer, the Pro-Vice-Chancellors, the Campus Principals, the Deans of the Faculties;
- (b) Nine members elected by the Senate from the members of the Senate provided that there is at least one member of professorial rank and one non-professorial member from each campus;
- (c) Four graduates elected by the Guild of Graduates from among their own number;
- (d) One member appointed by the government of each of the Contributing Territories;
- (e) Not more than seven persons appointed by the Chancellor regard being had to the desirability of including among the members of the Council persons of high international, regional or national standing from the professions, commerce, industry, the public service and similar fields;
- (f) One student from each campus elected annually pursuant to the provisions of Statute 36.

2. The periods during which Members of the Council respectively shall remain members shall be as follows:

- (a) The Chancellor, the Vice-Chancellor, the Pro-Chancellor, the Treasurer, the Pro-Vice-Chancellors, the Campus Principals and the Deans of

the Faculties shall remain members only for so long as they continue to occupy the offices by virtue of which they became members.

(b) The nine members of the Council elected under paragraph (b) of section 1 of this Statute shall be elected annually by postal ballot and shall be eligible for re-election.

(c)—(i) Every member of the Council appointed or elected under paragraphs (c) and (e) of section 1 of this Statute shall remain a member for such time, not exceeding five years, as may be determined by the person or body by whom he was appointed or elected, and he shall not be eligible for re-appointment or re-election until the expiry of one year from the end of his term of membership.

(ii) A member appointed under paragraph (e) of section 2 of Statute 12 of the former Statutes before the coming into operation of these Statutes for a period less than five years may be re-appointed under paragraph (e) of section 1 of this Statute for one further period provided that the total period of his membership shall not exceed five years; and he shall only be eligible for re-appointment thereafter in accordance with the provisions of sub-paragraph (i).

(d) Every member of the Council appointed under paragraph (d) of section 1 of this Statute shall remain a member for such time, not exceeding the life of the government appointing him, from the date of his appointment, as may be determined by the government by which he was appointed and shall be eligible for re-appointment.

3. Any casual vacancy occurring by resignation, incapacity or death among the appointed or elected Members of the Council shall be filled as soon as convenient by the person or body which appointed or elected the Member whose place has become vacant and the person so appointed or elected shall be deemed to have become a Member at the time of the original appointment or election of the

Member whose place he fills, but shall be eligible for re-appointment or re-election as provided for by the provisions of this Statute.

Statute 17—Powers of the Council

Subject to the Charter and these Statutes the Council shall be the governing body of the University and shall exercise all the powers thereof. Without derogating from the generality of its powers it is specifically declared that the Council shall exercise the following powers:

- (a) To make the appointments authorised by the Charter and these Statutes.
- (b) With the consent of the Senate to institute, confirm, abolish or hold in abeyance any Professorship, Readership or other academic office and any senior administrative office in the University.
- (c) To confer after report from the Senate the title of Chancellor Emeritus, Emeritus Professor or Honorary Professor, Reader, Lecturer or Fellow.
- (d) Subject to the provisions of Article 20 of the Charter, and after consideration of a Report from the Senate, to make new or additional Statutes, and alter, amend or revoke existing Statutes.
- (e) To make Ordinances for any purpose in respect of which Ordinances may be made, provided that no Ordinance shall be made until the Senate has had an opportunity of reporting thereon.
- (f) On the recommendation of the Senate, to provide by Ordinance, for the creation of new Faculties, Schools, Institutes, Departments, Divisions, Centres or other units of learning and research of the University (whether formed by the sub-division of any one or more than one such existing unit, the merging of one or more than one of any such existing units, or the creation of any such new unit or otherwise) and for the abolition from time to time of any such unit; and to approve the establishment or abolition of sub-divisions of any such unit however described.
- (g) To provide the buildings, premises, furniture and equipment and other means required for carrying on the work of the University.
- (h) To govern, manage and regulate the finances, accounts, investments, property, business and all affairs whatsoever of the University and for that purpose to appoint bankers and any other officers or agents whom it may deem expedient to appoint.
- (i) To determine, after considering the recommendations of the Senate, all University fees.
- (j) To invest any moneys belonging to the University including any unapplied income, in such stocks, funds, fully paid shares or securities as the Council may from time to time think fit, whether authorised by the general law for the investment of trust moneys or not, and whether within the Contributing Territories or not, or in the purchase of freehold, or leasehold hereditaments, including rents, with the like power of varying such investments from time to time by sale or re-investment or otherwise. Provided that the Council may in its discretion retain as long as it shall think fit any investment given or bequeathed to the University although not coming within the description of investments authorised as aforesaid.
- (k) To sell, buy, exchange, lease, grant or take on lease, real and personal property on behalf of the University.
- (l) To borrow money on behalf of the University, and for that purpose (if the Council think fit) to mortgage or charge all or any part of the property of the University whether real or personal, unless the conditions or any Will, Deed or Gift or other similar instrument are thereby contravened, and to give such other security whether upon real or personal property or otherwise as the Council think fit.
- (m) To receive from the Senate estimates of expenditure required to carry out the work of the University and to provide the requisite money in so far as the estimates are approved and accepted by the Council.
- (n) To provide for the welfare of all persons in the employment of the University, or formerly in the employment of the University or of the former University College of the West Indies and the wives, widows and dependants of such persons, including the payment of money, pensions or other payments, and to subscribe to benevolent and other funds for the benefit of such persons.
- (o) To enter into, vary, carry out and cancel contracts on behalf of the University.
- (p) To select a Seal, Arms and Mace for the University and to have the sole custody and use of the Seal.
- (q) To institute, on the recommendation of the Senate (and subject, where appropriate, to any conditions acceptable to the Council and to the Senate which might be made by the founders or donors) Fellowships, Studentships, Scholarships, Exhibitions, Bursaries, Prizes and other aids to study and research.
- (r) To promote and to make provision for research within the University.
- (s) To determine the terms and conditions of service upon which Examiners shall be appointed by the Senate.
- (t) To take into consideration and, if the Council deem it proper so to do, give effect to reports from the Senate on those matters upon which the Senate is authorised or required by these Statutes to make reports.
- (u) To exercise powers of removal from office and other disciplinary control over the academic staff, the senior administrative staff and all other staff in the University. Provided that in the case of the academic and senior administrative staff this power shall be exercised for the reasons, on the grounds, in the manner and pursuant to the procedures set out in Ordinances which shall include the following rights:—
 - (i) to appear and be heard by the Council or

any person or body to whom the Council has delegated this function under Statute 31;

(ii) to be represented by a person of his choice from among the members of the academic and senior administrative staff;

(iii) to call and examine witnesses;

(iv) to appeal to the Chancellor.

Statute 18—Meetings of the Council

1. An Annual Meeting of the Council shall be held in each calendar year within fifteen months of the preceding meeting on such day and at such hour and place as shall be appointed by the Vice-Chancellor. At such meeting an Annual Report of the work of the University together with an audited Statement of Accounts thereof shall be presented by the Vice-Chancellor and the Council shall make such appointments as are required to be made at an Annual Meeting. The business referred to in this Statute is hereinafter referred to as Annual Business.

2. A copy of the Report and the Statement of Accounts referred to in the last preceding section shall be sent to every Member of the Council at least fourteen days before the date of the Annual Meeting and the Statement of Accounts shall be open to inspection at the office of the University during the year following such Annual Meeting at such reasonable hours and under such conditions as the Council shall determine.

3. The quorum of the Council shall be ten members.

4. In the absence of a quorum no business other than adjournment of the Council shall be transacted. The Annual Business may be completed at an adjourned Annual Meeting in the absence of a quorum.

5. An Extraordinary Meeting of the Council may be convened at any time at the instance of the Vice-Chancellor and shall be convened at the written request of not less than twelve members of the Council; provided that the written request shall state the purpose of the meeting which

shall be convened within six months of the date of the written request.

6. Notice of the Annual Meeting shall be circulated by the University Registrar at least twenty-one days before the date thereof and an agenda shall be circulated at least fourteen days before any meeting of the Council.

7. A Special Resolution of the Council means a resolution passed by the votes of at least three-quarters of the number of members present and voting, which number shall not be less than one-half of the total membership of the Council, at a meeting of which notice setting out the general nature of the business to be transacted has been given not less than twenty-one days before the meeting.

8. It shall be the duty of the Council to make financial provision for reasonable travelling and maintenance expenses for Members of the Council when attending the meetings of the Council or of any Committee thereof.

Statute 19—The Senate

1. The Senate shall consist of the following persons:

(a) The Vice-Chancellor.

(b) The Pro-Vice-Chancellors.

(c) The Campus Principals.

(d) The Deans of the Faculties.

(e) The Professors.

(f) The University Librarian.

(g) The Heads, Directors, Chairmen (or other persons, howsoever described, occupying similar offices) of Departments, Institutes, Divisions, Schools, Centres or other units of learning and research as may from time to time be specified by the Council.

(h) The Vice-Deans (or other persons, howsoever described, occupying similar offices) of Faculties which are designated by the Council as carrying on teaching and research on more than one campus.

(i) Chairmen of such of the standing, special or

advisory committees of the Senate as may be specified by the Council.

(j) Such number of non-professorial representatives as may be prescribed by the Ordinances from each of the Standing Committees of the Senate (hereinafter referred to as the Academic Boards) set up in accordance with Statute 29 for the purpose of exercising such of the powers and duties of the Senate on each campus as are delegated by the Senate to those Boards. Such representatives shall be elected annually by each Academic Board from among their members holding appointments on indefinite tenure.

(k) Such number of non-professorial representatives as may be prescribed by Ordinance from each campus chosen annually by a ballot of all the non-professorial staff at that campus from among their members who are of the grade of Lecturer or above with at least three years experience of teaching or research in the University.

(l) One staff member representing those members of the Department of Extra-Mural Studies who are not appointed to a campus chosen annually by a ballot from among their members.

(m) Three students, one from each campus, to be elected pursuant to the provisions of Statute 36.

2. Casual vacancies among the elected or appointed members shall be filled as soon as conveniently possible and the person elected or appointed to fill the vacancy shall be a member for the unexpired portion of the period of the office of his predecessor.

Statute 20—Powers of the Senate

1. The Senate shall be the academic authority of the University and shall have the control and general direction of research, instruction and examinations and of the award of Degrees, Diplomas, Certificates and other distinctions.

2. Subject to these Statutes and the Ordinances the Senate shall have the following powers:

- (a) To determine the academic policy of the University and to advise the Council on the provision of facilities to carry out that policy.
- (b) To direct and regulate the teaching and instruction within the University and the examinations held by the University, subject to the powers of the Council hereinbefore defined.
- (c) To appoint the Deans of the Faculties after receiving nominations from the Boards of the Faculties.
- (d) To exercise the powers conferred by Article 15 of the Charter in such manner as may be prescribed by the Ordinances, provided that any person in respect of whom it is proposed to exercise such power shall be given the opportunity to be heard before the Senate and before the Council on appeal from the Senate.
- (e) To award Degrees, Diplomas, Certificates and other distinctions; provided that Honorary Degrees shall only be awarded on the recommendation of a Joint Committee of the Council and the Senate appointed for the purpose.
- (f) To make, after report from the Boards of the Faculties concerned, Regulations for giving effect to these Statutes and the Ordinances of the University relating to courses of study and examinations.
- (g) To regulate subject to the provisions of these Statutes and the Ordinances the admission of persons to the University and to courses of study in the University and their continuance or discontinuance in such courses and the conditions qualifying for admission to the various titles, degrees, distinction and other awards offered by the University.
- (h) To prepare estimates of expenditure required to carry out the work of the University and to submit them to the Council for approval and acceptance.
- (i) To appoint Internal and External Examiners after report from the Boards of the Faculties concerned.
- (j) To formulate, modify or revise subject to the control of the Council, schemes for the organisa-

tion of the Faculties, Schools, Institutes, Departments, Divisions, Centres, or other units of learning and research of the University, and to assign to them their respective subjects, and also to report to the Council as to the expediency of the establishment at any time of other Faculties, Schools, Institutes, Departments, Divisions, Centres or other units of learning and research, or as to the expediency of the abolition, combination or subdivision of any of them.

- (k) To review, amend, refer back, control or disallow any act of any Faculty, School, Institute, Department, Division, Centre or other unit of learning and research and to give directions to any such body.
- (l) To fix, subject to any conditions made by the Founders or Donors thereof which are accepted by the Council, the times and mode and conditions of competition for Fellowships, Scholarships, Studentships, Exhibitions, Bursaries, Prizes and other aids to study and research and to award the same and where the Senate is satisfied that on academic grounds it is necessary so to do, the Senate may, as the circumstances require, withdraw or direct the withdrawal of any Fellowship, Scholarship, Studentship, Exhibition, Bursary, Prize or other aid to study and research.
- (m) To prescribe the academic dress to be worn by the officers and Members of the University and the occasions on which it shall be worn.
- (n) To have general responsibility for the Library services of the University.
- (o) To promote and administer the extra-mural, external and extension work of the University.
- (p) To report to the Council on all Statutes, Ordinances or proposed changes thereof.
- (q) To report to the Council on any matter referred to it by the Council.
- (r) To discuss and declare an opinion on any matter whatsoever relating to the University.

- (s) To require a student on academic grounds to withdraw from the University.
- (t) To make regulations for the discipline of the students of the University.
- (u) To dismiss any student subject to the right of appeal to the Council.
- (v) To exercise all such powers as are or may be conferred on the Senate by the Charter, these Statutes and the Ordinances and to do such other acts and things as the Council shall authorise.

3. The Senate shall prescribe which units of learning or research and which subjects of study shall form part, or be the responsibility of each of the Faculties. A unit of learning or research or a subject of study may, if the Senate so directs, form part or be the responsibility of more than one Faculty.

Statute 21—Meetings of the Senate

1. The Senate shall meet at least once in each calendar year within fifteen months of the previous meeting and at other times at the instance of the Vice-Chancellor or at the written request of not less than twenty members of the Senate of whom not less than five must be from each campus; provided that the written request shall state the purpose of the meeting which shall be convened within six months of the written request.

2. Twenty members of the Senate shall form a quorum.

Statute 22—The Faculties

1.—(a) Subject to the provisions of Statute 17 (f) the University shall include the Faculties of Agriculture, Arts and General Studies, Education, Engineering, Law, Medicine, Natural Sciences and Social Sciences.

(b) For the purpose of these Statutes and any Ordinances and Regulations made thereunder the School of Education shall be deemed to be a Faculty, either by itself or in conjunction with one or more than one other unit of learning and research.

2. There shall be a Board of each of the Faculties which shall consist of:—

- (a) The Vice-Chancellor.
- (b) The Pro-Vice-Chancellors.
- (c) The Campus Principals.
- (d) The Dean of the Faculty.
- (e) All members of the academic staff in the Faculty of the rank of Assistant Lecturer and above holding contracts of appointment for periods of at least three academic years. Provided that a member of the academic staff shall be deemed to be a member of the academic staff in a Faculty if he holds an appointment in a subject assigned to that Faculty, or, where a subject is assigned to more than one Faculty, to be a member of the academic staff of the Faculty which principally manages and controls the matters relating to the education, teaching and research in the subject in which he holds an appointment. Provided also that any doubt arising as to which Faculty principally manages or controls such matters shall be resolved by the Senate.
- (f) Such other members of the University as may be recommended by the Board of the Faculty for appointment by the Senate.
- (g) Students of the Faculty in such number as may be determined by the Council who shall be elected pursuant to the provisions of Statute 36.
- (h) Such other persons nominated by the Dean of the Faculty as are approved by the Board of the Faculty for appointment by the Senate.

3. There shall be a Dean of each Faculty appointed in accordance with Statute 10.

Statute 23—Powers of the Boards of Faculties

Subject to these Statutes and the Ordinances the Board of each Faculty shall have the following powers:—

- (a) To manage and control, within the general academic policy determined by the Senate, all matters

relating to the education teaching and research in the subjects of study assigned to the Faculty including curricula, syllabuses and examinations, and to advise and report to the Senate on these matters.

- (b) To recommend Examiners for appointment by the Senate.
- (c) To consider any matters relating to the work of the Faculty and to submit recommendations thereon to the Senate.
- (d) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates, Fellowships, Scholarships, Studentships, Bursaries and Prizes within the Faculty.
- (e) To consider the progress and conduct of students in the Faculty and to make reports thereon to the Senate.
- (f) Subject to the approval of the Senate to constitute such Boards of Studies, Executive Committees, or other Standing, Special or Advisory Committees under Statute 29 as it may deem necessary and likewise to join with one or more than one other Board of a Faculty to constitute joint Boards of Studies or other joint committees.
- (g) To consider and report upon all matters referred or delegated to it by the Senate.

Statute 24—Institutes, Centres and other Units of Learning and Research

Subject to the provisions of Statute 17 (f), the organisation and functions of such Institutes, Centres and other units of learning and research as may be established from time to time shall be prescribed by the Ordinances.

Statute 25—The Guild of Graduates

1. The Council shall prescribe by the Ordinances conditions for entry upon and removal from the register and

the annual or other fee or composition thereof which shall be required for registration of Members of the Guild of Graduates.

2. The Chancellor, if present, shall preside at the meetings of the Guild of Graduates.

3. The Guild of Graduates shall have the following powers:

- (a) To elect its own Chairman, who shall, in the absence of the Chancellor, preside at its meetings.
- (b) To elect representatives as Members of the Council.
- (c) To discuss and pronounce an opinion on any matter whatsoever relating to the University referred to it by the Council.
- (d) To prescribe the mode of conducting its proceedings, and of reporting the same to the Council and Senate or either of them.
- (e) To address questions to the Council or Senate on any matter affecting the University.

4.—(1) The University Registrar, or a deputy nominated by him, shall be the Registrar of the Guild of Graduates and shall keep a Register containing the names of all persons who are members of the Guild of Graduates.

(2) The Register shall be conclusive evidence that any person whose name appears therein at the time of claiming to vote in the Guild of Graduates is entitled to vote, and that any person whose name does not appear therein is not so entitled.

5. Meetings of the Guild of Graduates shall be summoned at such times and in such manner as it may by its Bye-laws determine.

Statute 26—University Selection Boards

1. University Selection Boards shall be constituted to recommend the appointment of members of the Academic and Senior Administrative Staff of the rank of Senior Lecturer and above.

2. University Selection Boards shall consist of:

- (a) The Vice-Chancellor or a Pro-Vice-Chancellor or a Dean of a Faculty other than that to which the appointment relates nominated by the Vice-Chancellor to be Chairman.
- (b) In the case of an appointment to a post of professorial rank the Principal of the campus to which the appointment relates.
- (c) Not less than two and not more than three members of the Council appointed by the Council.
- (d) Not less than two and not more than three members of the Senate appointed by the Senate.
- (e) Where an appointment is being made in a subject assigned to a Faculty the Dean of that Faculty or where the subject is assigned to more than one Faculty, the Dean of the Faculty which principally manages and controls matters relating to the education, teaching and research in that subject. Any doubt arising as to which Faculty principally manages and controls such matters shall be resolved by the Senate.
- (f) Where an appointment is being made in a Department, Institute, Division, School, Centre or other unit of learning and research specified by the Council for purposes of paragraph (g) of Statute 19, the Head, Director, Chairman (or other person, howsoever described, occupying a similar office) of that Department, Institute, Division, School, Centre or other unit of learning and research.

3. The bodies appointing members referred to in paragraphs (c) and (d) of section 2 of this Statute shall ensure as far as practicable that among the persons appointed are included those learned or knowledgeable in the area or subject of study, or field of administration, as the case may be, in which the appointment is being made.

Statute 27—Campus Selection Boards

1. Campus Selection Boards shall be constituted to

recommend the appointment of members of the academic and senior administrative staff below the rank of Senior Lecturer.

2. The composition of Campus Selection Boards shall be prescribed by the Ordinances.

3. As far as is practicable Campus Selection Boards shall include among their members persons from one other campus who are learned or knowledgeable in the area or subject of study, or in the field of administration, as the case may be, in which the appointment is being made.

Statute 28—Retirement of Members of Staff

Subject to the terms of any contract or their terms of employment, all members of the academic and senior administrative staff of the University shall retire from office on the thirtieth day of September following the date on which they attain the age of sixty years, or such other age as may from time to time be prescribed by the Ordinances, unless the Council, on the recommendation of a Joint Committee of the Council and the Senate appointed for the purpose, shall invite any such member to continue in his office for a period not exceeding five years, or such other period as may from time to time be prescribed by the Ordinances, after which retirement shall be compulsory.

Statute 29—Committees

1. The Council, the Senate, the Boards of the Faculties and the Guild of Graduates may respectively appoint such and so many standing, special and advisory Committees as may seem to them fit, and any such Committee may include students and persons who are not members of the body appointing the Committee. The powers and duties of any Committee shall be such as the body appointing it may from time to time direct and shall include the power to appoint sub-committees as it sees fit.

2. The body appointing a committee may make rules of procedure for the Committee, but subject thereto every

Committee may determine its own procedure and times and places of meeting.

Statute 30—Proceedings

1. The Council, the Senate, the Boards of the Faculties and the Guild of Graduates respectively may from time to time make standing orders for governing their respective proceedings, subject to the provisions of the Charter, these Statutes and the Ordinances.

2. Unless otherwise provided by the provisions of the Charter or these Statutes, when any matter or question is put to a vote, it shall be determined by the majority of the members of the body concerned present and voting on the matter or question; and in case of equality of votes, the Chairman or other presiding officer shall have a casting vote whether or not he has voted before on the matter or question.

Statute 31—Powers of Delegation

1. The Council, the Senate, the Boards of the Faculties and the Guild of Graduates may, subject to such conditions as they may see fit to impose, delegate any of the powers or duties conferred or imposed under or by virtue of the Charter or these Statutes to their respective Chairmen or any other or others of their members or to any body comprising such members or members and such other persons as they may respectively appoint.

2. The power of delegation conferred by section 1 of this Statute shall include a power on the part of the person or body to whom the delegation is made himself or itself to delegate the powers and duties delegated to him or it.

3. Any such delegation shall be revocable at will and shall not preclude the person or body making the delegation from exercising any of the powers or duties conferred or imposed under or by virtue of the Charter or these Statutes.

4. The Council shall not delegate its powers to alter, amend, add to or revoke any of the provisions of the Charter

or these Statutes; and the Senate shall not delegate the powers and functions vested in it by virtue of Article 20 of the Charter.

Statute 32—Acts during Vacancies

No act or resolution of the Council, the Senate or any Committee or other body constituted in accordance with these Statutes shall be invalid by reason only of any vacancy in the body doing or passing it or by reason of any want of qualification by, or invalidity in the election or appointment of, any member of the body whether present or absent.

Statute 33—Contracts

Contracts on behalf of the University may in addition to any other manner effectual in law be made as follows:—

- (a) A contract which if made between private persons would be by law required to be in writing and to be under Seal, may be made on behalf of the University in writing under its Common Seal.
- (b) A contract which if made between private persons would be by law required to be in writing, and signed by the parties to be charged therewith may be made on behalf of the University in writing signed by any person acting under the express or implied authority of the Council.
- (c) A contract which if made between private persons would by law be valid although made orally only and not reduced into writing may be made either in writing or orally on behalf of the University by any person acting under the express or implied authority of the Council.

A Contract made according to sub-paragraphs (a), (b) and (c) hereof may in addition to any other manner effectual at law be varied or discharged in the same manner in which it is authorised to be made.

Statute 34—Pecuniary Interest

1. No member of the Authorities of the University shall take or hold any interest in any property belonging to the University, otherwise than as a Trustee for the purposes thereof.

2. If a member of an Authority of the University has any pecuniary interest, direct or indirect, in any contract or proposed contract for the purchase, sale or other disposition of land, or for the supply of work or goods to or for the purposes of the University and is present at a meeting of one of the said Authorities or a committee or sub-committee thereof at which the contract is the subject of consideration, he shall at the meeting, as soon as practicable after the commencement thereof, disclose the fact and shall withdraw from the meeting during the consideration or discussion of or vote on any question with respect to the contract or proposed contract.

3. The Council may prescribe in the Ordinances the rules for determining whether any member has any pecuniary interest in such a contract.

Statute 35—Service of Notices and Documents

1. Except where otherwise expressly provided, any notice or document required by or for the purposes of the Charter, these Statutes, the Ordinances, or the Regulations to be given or sent to any person, may be given or sent either personally or by sending it by post to him at his last known postal address.

2. Where a notice or other document is sent by post, service thereof shall be deemed to have been properly effected by properly addressing and posting a letter containing the notice or other document, and to have been effected in the case of a notice of meeting at the expiration of seven days after the letter is put in the post and in any other case in the normal course of post.

3. The accidental omission to give notice to or to send a document to, or the non-receipt of a notice or document by, any person entitled to receive the same shall not in-

validate the proceedings consequent upon such notice or document.

Statute 36—Student Membership of the Council, etc.

Ordinances shall prescribe the procedure in accordance with which students may be elected or appointed to membership of the Council, the Senate, or any body established under, or in accordance with, the Charter and these Statutes, and the terms and conditions and tenure of such membership.

Statute 37—Student Matters

1. In any case where a Student is a member of, or is admitted to any meeting of the Council, the Senate or any other body established under or in accordance with the Charter and these Statutes (other than the Students' Society) the Student shall withdraw from the meeting when it is declared by the Chairman of the meeting that the meeting is about to discuss a reserved area of business and shall not return to the meeting until the discussion on the reserved area of business is concluded.

2. Papers for consideration at any such meeting as aforesaid and minutes and other records any of which relate to reserved areas of business shall not at any time be made available to a Student.

3. Reserved areas of business include matters affecting the appointment, promotion and personal affairs of members of the staff of the University and matters affecting the admission and academic assessment of Students in any particular case. Subject to the above, the Chairman of the meeting may decide in any case of doubt whether a matter is a reserved area of business or not and his decision shall be final.

Statute 38—The Students' Society

1. There shall be a Students' Society at each campus of the University.

2. The constitution, functions, privileges and other matters relating to such Students' Society shall be prescribed by the Ordinances.

Statute 39—Matriculation

The Council shall from time to time on the recommendation of, or after consultation with the Senate, determine the requirements that must be fulfilled for matriculation as a student of the University.

Statute 40—Period of Study before Graduation

The period of study necessary to qualify a matriculated student for admission to examination for a first Degree of the University shall not be less than three years, all of which shall be subsequent to the date on which the student matriculates as a student of the University. Provided that:

- (a) The Council may at the request of the Senate reduce the period of study.
- (b) The Senate shall have the power to reduce the

period of study by a period not exceeding one academic year in the case of undergraduate members of an approved University or other approved institution of higher learning.

Statute 41—Common Seal

The Common Seal of the University shall not be impressed upon or affixed to any document whatsoever save as prescribed by the Ordinances.